

MEETING REPORT
QBS Colorado - Directors
August 13, 2009

The QBS Colorado Director's meeting was called to order by Paul Bakken at 7:10 am, August 13, 2009, in the ACEC of Colorado Conference Room. Those present were: Carolyn Hunter and Mike Fink (teleconference), Andy Garner, Steve Bryant, Tracy Lyman, Marilen Reimer and Sue Bertram. Joonho Yo and Kristen Stroh were absent. Dan Akin attend via teleconference as a guest.

1. Meeting minutes from June 2009 were accepted. QBS Budget summary through 08/07/2009 was accepted.
2. Board Member openings. We welcome Dan Akin as the new ACEC representative to the Board. Kristen Stroh, representing AIA has resigned.
3. RFP's received July/August (to date) were briefly reviewed and follow-up assignments made. Contacts continue to be made by Directors.
4. **Forum – To be held on Tuesday, October 20th from 7:00 – 9:00 am at the PPA Events Center.** Budget was approved. Speakers are confirmed and they are Larry Catalano, Aurora Water; Mike Fink, City of Fountain Utilities and Owen Randall, Ft. Collins Utilities. Andy, Mike, Dan and Sue will collaborate on all aspects of the Forum. *Brochure* to be emailed beginning Sept 15th and every week thereafter until October 16th. *Save the Date* to be emailed August 20th.
5. 2009 Board Initiatives
 - i. Outreach – Newsletter, Lecture Opportunities, Bi-Annual Breakfast Program – **Andy**
 - ii. Watchdog Activity/RFP – **Steve**
 - iii. Peter Marxhausen, professor at UCD, will be presented with a state QBS Award
 - iv. Legislative Action/DOLA Initiative – pending
6. Small Projects – **Andy** will finalize prior to the Sep 10th QBS meeting. **Sue** to coordinate emailing DOLA letter to sponsoring organizations for their signature (due to ACEC Aug 18.)
7. DOLA – **Marilen** and Lauren Evans, PE to schedule a second meeting with Susan Kirkpatrick.
8. The following have agreed to act as QBS referrals: Larry Catalano, Aurora Water; Mike Fink, City of Fountain Utilities and Owen Randall, Ft. Collins Utilities.

Follow-up Action Items:

1. **JOONHO:** Draft suggested paragraph regarding the QBS overall process for QBS website.
2. **JOONHO:** Research CSU-CM School contacts and DOLA Rep.
3. **SUE:** Re-send reminder to sponsoring organizations for RFP's.
4. **SUE:** Full QBS, Hybrid (Partial) QBS and not using QBS for consultant selection list. **Steve** to assist.
5. **SUE:** Future Board member recruitment notices, send to organizations in September.
6. **ANDY:** Contact P. Marxhausen for potential CSU, CU, UCD referrals for presentations.

The next meeting is September 10th at 7 am, ACEC/CO office. **Sue** to provide refreshments.

The meeting concluded at 8:44 am