

**MEETING REPORT**  
**QBSColorado - Directors**  
**September 9, 2004**

The QBSColorado Director's meeting was called to order by Eric Young at 7:06 am, September 9, 2004, in the ACEC of Colorado Conference Room. Those present were: Scott Beck, Greg Sekera, Doug Hahn, Seth Rosenman, Rick Coldsnow, Steve Schonberger, Steve Bagley, Sandy Donnel and Sue Bertram. Dave Hughes, Bill Barreire and Erik Petersen were unable to attend this meeting.

1. The Report of the previous meeting, August 12<sup>th</sup> was reviewed. The Coordinator's Report and Financial Reports were reviewed.
2. RFPs were discussed:
  - RFP's in general and our handling procedures were discussed
3. Brochure
  - A. The brochure has been completed and is "in the mail" to targeted CML members
  - B. Fall 2004 Newsletter will be mailed as a follow-up to the brochure mailing - mid October
4. Schedule of Conferences for Booth Displays and presentations:
  - A. Colorado Springs Purchasing Dept Presentation
  - B. Pueblo - **Sandy** to contact Mark Hamouz (**Sue** to provide info to Sandy)
  - C. CASE 2005 Conference. **Doug** to contact Jack Swanzy @ Jefferson County SD (Jan 13-14, Hyatt Regency Tech Center) application due Oct. 15
  - D. CCI Regional Meetings - **Bernie**
  - E. Special District Assoc. (SDA) - **Rick** and **Greg** to display our brochures
  - F. SW Regional Conference for NSPE, Oct. 8<sup>th</sup> - **Steve B.**
  - G. CAGE - **Sandy** to contact Al Clayborn regarding Board seat
5. Legislative Resolutions and State Boards. **Billy Harris** is looking for any QBS Directors/TAs/Supporters who have any political connections/are on good terms with elected City Officials to make an introduction/set-up a luncheon. Billy will then pitch QBS to them.
6. Website **Marilen** does a wonderful job keeping the QBS site up to date and interesting.
7. Other Business:
  - A. Design Build Discussion (AIA/AGC/ACEC/DBI Liason)
  - B. Performance Based Contract Discussion
  - C. Contractors Groups to join QBS **Bernie**
  - D. Article on *Meeting Needs of Purchasing Dept. with QBS Steve*
  - E. A/E Luncheon Presentations **Dave** will draft notice for Sandy to place on ACEC website
  - F. QBS 2004 Award Nominations - Greeley Water & Sanitation/Adams 12 School Dist./Weld County - **Sue** to send letter & application to nominees (National deadline - December 17)  
**Erik P.** for Press Releases
8. The meeting concluded at 8:55 am. Next meeting will be October 14<sup>th</sup> in the ACEC of Colorado Conference Room, 899 Logan St., Suite 109 at 7:00 am. **Scott Beck** will provide refreshments.