

MEETING REPORT
QBS Colorado – Directors
November 14, 2002

The QBS Colorado Directors' meeting was called to order by Charles Fielder at 7:11 am, Nov. 14, 2002, in the ACEC of Colorado, Conference Room. Those present were: Charles Fielder, Noel Copeland, Mike Sherrill, Sandy Donnel, Doug Hahn, Bernie Johnson, Eric Young, Steve Bagley and Sue Bertram. John Cotton, Brien Gidlow, and Dave Hughes were unable to attend this meeting.

1. The Report of the previous meeting, October 12th was reviewed. The Coordinator's Reports and Financial Reports were reviewed. The Semi-annual Report to National QBS was mailed on October 31, 2002. Work has begun on the 2003 National Grant Request. 2002 budget info was provided for review for the 2003 budget. 2002 Goals were reviewed and Bernie is drafting 2003 Goals.
2. RFP's discussed:
 - A. Denver Health and Hospitals Geotech RFP. **Brien** and **Dave** to follow up (not at meeting).
 - B. Littleton Fire Station RFP. **Dave** to follow up (not at meeting).
 - C. Academy School District 20. **Doug H** to monitor.
 - D. Littleton School District. **Eric Y.** sent a notebook and letter and will continue to monitor. Littleton's procurement procedures are on their website and it states their selections are made based upon qualifications.
 - E. City of Fountain. **Bernie** will follow up.
 - F. Denver Housing Authority. **Eric Y.** to send letter/notebook to Charles Fennel.
 - G. Greeley. **Steve** needs a copy of a *sample* Ordinance to present to Greeley. We also need a copy of the *sample* Ordinance. **Sandy** will provide.
 - H. El Paso County Courthouse. Doug provided a notebook to the County Commissioner.
 - I. St. Vrain School District. **Eric Y.** to contact Rex Hartman, Head of Facilities.
3. Schedule of Conferences for Booth Displays and presentations:
 - A. CAGE **Dave** will continue to follow up (not at meeting).
 - B. CML **Mike** is contemplating putting together a brown-bag luncheon for a trial run of the presentation.
 - C. CASB December in Co. Spgs. **Eric P.** will handle this exhibit. Will try during session to contact people for speaking opportunities (not at meeting).
 - D. SDA **Mike** said we need to be ready by Jan. if we are speaking at a session for 2003 (not at meeting).
 - E. ASCE Northern Section **Steve** will pay \$50 for a booth and make a presentation Nov. 14
 - F. American Planning Assoc. (www.planning.org) **Bernie** will follow up with this group.
 - G. Rocky Mountain Chapter of APPA (Assoc. of Physical Plant Admn.) will have its annual conference in Canada. **Eric P.** will handle this exhibit. Will try during session to contact people for speaking opportunities (not at meeting).
 - H. CASE **Bernie, Doug, Mike** to participate in Jan. 26-28 Conference in Denver.
4. Legislative Resolutions and State Boards. **Billy Harris** is also looking for any QBS Directors/TAs/Supporters who have any political connections/are on good germs with elected City Officials to make an introduction/set-up a luncheon. Billy will then pitch QBS to them. Billy was unable to attend the meeting.
5. Website. **Marilen** does a wonderful job keeping the QBS site up to date and interesting.
6. Other Business.
 - A. QBS *Colorado* Award for 2003. **Ron V.** contacted Aurora for Highway Selection process. All their selections based on Qualifications. Salida also basing selections on Qualifications. Both potential candidates.
 - B. **Noel** possibly implementing regional workshops to promote QBS.
 - C. Geotech **Eric Y.** to follow up (CAGE) and other items with Mr. Kumar of ACEC.
 - D. CAGE Discussion was had regarding a monthly luncheon presentation.
 - E. **Charles** to contact J.E. Dunn regarding presentation(s) to school districts.
 - F. **Sue** will continue with work on 2003 National Grant Request.
 - G. **Sue** will put together a December Newsletter.
7. The meeting concluded at 8:34 am. Next meeting will be Dec. 12th in the ACEC of Colorado Conference Room, 899 Logan St., Suite 109 at 7:00 am. **Eric P.** will bring refreshments.